



WITHCOTT STATE SCHOOL PARENTS & CITIZENS ASSOCIATION

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Strategic Plan 2021-23

A plan by the Withcott State School Parents and Citizens Association that sets our objectives and guides the delivery of priority strategies.

Withcott State School Parents and Citizens Association

The purpose of the Withcott State School Parents and Citizens Association (P&C) is to enhance the educational experience and school environment for students at the Withcott State School.

Objectives

- ✓ The Withcott State School Parents and Citizens Association works closely with the Withcott State School (WSS) to provide support services that promote the development and advancement of the school environment, facilities, curriculum and functions. These are provided additionally to the foundation funding and resources provided by Education Queensland to offer students enhanced educational opportunities, experiences and environment for our children.
- ✓ The P&C responds to priority needs and supports the academic, sporting and cultural pursuits of students.
- ✓ The P&C actively engages parents and community members to be involved in school activities for the benefit of the students and promoting positive community support and interaction.
- ✓ The P&C provides funds and resources to assist delivery of the priorities as set out in this plan.

Mission

Withcott State School aims to create a community of learners who are responsible, take pride and have goals. The vision is enacted through the school motto; ***real learning through real experiences.***

Scope

This strategic plan identifies the core values and sets the objectives of the Withcott State School P&C and guides the delivery of priority strategies for the next three years. The plan was prepared by the P&C Executive and adopted by the Association on 23 March 2021.

The strategic plan will continue to be reviewed and updated in consultation with the P&C members, Principal and staff of Withcott State School and is publicly available.

There are 230 students enrolled at Withcott State School as at 2 February 2021.

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Values

The P&C values maintaining a healthy, positive attitude and working in conjunction with the school Principal and delegates by:

- ✓ proactively identifying issues or concerns and working cooperatively to address these;
- ✓ promptly responding to issues or concerns as they arise; and
- ✓ cooperatively building strong relationships with staff, students and the wider community.

Strategies

1 School development	The development and advancement of the school facilities and curriculum resources.
1.1 Facilities	<ul style="list-style-type: none"> • Support and assist to resource the development, upgrade and improvement of the school facilities made available to students.
1.2 Curriculum resources	<ul style="list-style-type: none"> • Support and assist to resource the provision of curriculum resources identified in conjunction with the Principal and staff.
2 Parents and community involvement	Offer members, parents and the community opportunities to engage in activities that are rewarding and relevant, leading to increased participation and support.
2.1 Participation	<ul style="list-style-type: none"> • Host events and activities that encourage families to interact with each other and the school staff. • P&C participation and representation at school and community events and activities.
2.2 Social opportunities	<ul style="list-style-type: none"> • Provide opportunities for social interaction for P&C members. • Provide opportunities for social interaction for families and students.
2.3 Volunteering	<ul style="list-style-type: none"> • Active engagement of new and existing volunteers. • Acknowledgement of volunteering efforts.
3 Supporting student pursuits	Encourage and support students to participate in school and extra-curricular activities.
3.1 Academic	<ul style="list-style-type: none"> • Encourage and support activities that promote and engage students in positive academic learning opportunities.
3.2 Sporting	<ul style="list-style-type: none"> • Provide financial support to assist students representing the school in sports at district, regional, state and national events. • Provide financial support with discretion to assist students participating in representative sport at non-school events.

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3.3 Cultural	<ul style="list-style-type: none"> Encourage and support activities that promote and engage students in positive cultural experiences.
3.4 Environmental	<ul style="list-style-type: none"> Encourage and support activities that promote and engage students in healthy lifestyles and awareness and interaction with their surrounding environment.
3.5 Awards	<ul style="list-style-type: none"> Provide incentives and awards in recognition of student achievements.
4 Services	Provide services to the school that assist parents and carers and contribute to a positive school experience.
4.1 Tuckshop	<ul style="list-style-type: none"> Provide a healthy and convenient tuckshop service that is profitable and functional. Engage a tuckshop convenor and volunteers to administer and operate the tuckshop.
4.2 Clothing Shop	<ul style="list-style-type: none"> Provide a convenient clothing shop for student school uniforms and accessories that is profitable and functional. Engage a clothing shop convenor and volunteers to operate the clothing shop.
5 Resources	Raise funds to resource the priority activities of the P&C.
5.1 Levy	<ul style="list-style-type: none"> Levy families on a voluntary basis at the start of the school year to reduce the need for fundraising activities and volunteer time.
5.2 Fundraising	<ul style="list-style-type: none"> Fundraise at appropriate opportunities.
5.3 Donations	<ul style="list-style-type: none"> Engage with businesses for the provision of donations Provide acknowledgement of business support
5.4 Grants	<ul style="list-style-type: none"> Apply for grants to raise funds for priority and opportunistic activities that benefit the school.
5.5 Laminating	<ul style="list-style-type: none"> Carry out laminating for the community
5.6 Containers for Change	<ul style="list-style-type: none"> Provide a collection point for non-glass containers at the school Engage with community organisations to collect containers
6 Communication	Communication is effective and appropriate to deliver key messages about the activities and achievements of the P&C and promotes a positive profile of the P&C and school in the community.
6.1 School Website	<ul style="list-style-type: none"> Provide details of the P&C Executive and Convenors. Provide an outline of the P&C objectives. Provide a link to this Strategic Plan.
6.2 Social media	<ul style="list-style-type: none"> Contribute to the school's social media to promote the profile, key messages and activities and achievements of the P&C and school.

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6.3 Newsletter	<ul style="list-style-type: none"> Contribute to the weekly school newsletter to achieve the communication objectives and promote key messages, activities and achievements of the P&C.
6.4 Representation	<ul style="list-style-type: none"> Represent the P&C at official or non-official events or activities at the school or community as relevant. Make use of opportunities to deliver key messages and promote activities and achievements of the P&C.
6.5 Signs/Posters	<ul style="list-style-type: none"> Promote P&C activities via signs and posters.
6.6 School Assembly	<ul style="list-style-type: none"> Promote P&C activities and achievements at the school assembly.
7 Corporate Governance	The P&C Executive Committee is functional, cohesive and autonomous, that supports delivering and achieving as a group.
7.1 Functional executive committee	<ul style="list-style-type: none"> Deliver all positions effectively and appropriately. Meet all Constitutional obligations. Hold constructive, purposeful and efficient meetings. Have good decision making processes in place. Have good record keeping practices in place. Undertake business and strategy reviews. Identify the position description for each role and term, and offer benefits such as skills, leadership, networking and development. Develop strategies to attract new people to the Committee. Provide training and skill development.
7.2 Leadership	<ul style="list-style-type: none"> Leaders and key drivers are identified and actively strive to instil motivation and encourage participation. Leaders are supported to fulfil their role.
7.3 P&C Employee Support	<ul style="list-style-type: none"> Employee position descriptions are available for each role and identify skills, training and development needs. The Executive Committee support employees by providing direction, leadership, assistance, planning and involvement.
7.4 Links	<ul style="list-style-type: none"> The function and operation of the P&C cohesively links with the school, Education Queensland, P&Cs Queensland and local, state and federal legislation, plans and strategies. The P&C conforms to its constitution as guided by P&Cs Queensland.
7.5 Financial Position	<ul style="list-style-type: none"> The closing balance of bank accounts at each General Meeting should be at least \$15,000.

Priorities 2021-23

The P&C plans for its priority actions on a continual basis through the annual Calendar of Events and Budget. Priorities are identified in conjunction with the school Principal and staff that deliver against this strategic plan. Additional sources of funding and resources are actively pursued in order to maximise the opportunities to support the school and alleviate expenditure of P&C owned funds.

Acknowledgement

The P&C would like to acknowledge and thank the volunteers who continue to help and provide support for the functions, sporting and cultural events, and fundraising activities as well as the tuckshop and clothing shop services. The wider school community also generously support these events and activities.

Evaluation and Review

The P&C Executive Committee should meet annually to evaluate and review this strategic plan, ideally at the last General Meeting for the calendar year. This process includes a review of the relevance and achievement of strategies and priorities on a regular basis.

Appendices

- P&C Constitution
- Student Protection Risk Management Strategy
- P&C Calendar of Events
- P&C Budget

Endorsement

This Strategic Plan 2021-23 was endorsed at the General Meeting of the Withcott State School Parents and Citizens Association, on Tuesday 23 March 2021.



Matthew Arnold
President